

## **Recruits: Climate Action Thematic Coordinator for the LIFE monitoring central team.**

### **The LIFE Programme**

The LIFE programme is the EU's funding instrument for the environment. It co-finances projects with European added value.

The overall objective of the framework contract is to provide assistance for

- The programme management and projects monitoring
- In the overall analyses and reporting of the results (in terms of environmental, climate and economic impacts) as well as of the policy implications
- The communication activities of the LIFE programme.

### **The NEEMO Consortium**

NEEMO EEIG comprises 9 partner companies spread across Europe, to provide expertise combined with local knowledge and the necessary language skills. The Coordination Team, responsible for the technical coordination of the contract is based in Brussels.

The Coordination Team is composed of:

- 1 General Coordinator (GCO)
- 6 Thematic/Horizontal Coordinators (TCO/HCO) in the following areas:
  - o Nature and biodiversity;
  - o Environment and resource-efficiency;
  - o Climate change adaptation and mitigation;
  - o NGO grants/Governance/Data;
  - o Communication and events activities;
  - o Quality and Process
- 2 FTE Assistants.

### **Position advertised: Climate Action Thematic Coordinator**

#### The thematic coordinator shall:

- provide general coordination in his/her area of competence;
- organise regular meetings with the Contracting Authority to report on on-going activities;
- supervise and manage the timely delivery of quality work in the specific field falling under his/her responsibility;
- liaise with and coordinate the work of the leaders of hubs under her/his supervision (currently: Agriculture, Energy and Urban Hubs);
- propose potential themes for, coordinate the preparation of and participate actively in the annual Kick-off meeting for traditional projects, thematic Platform meetings, training sessions, presentations, publications on Climate Action themes;
- participate actively in and possibly coordinate the preparation of the annual Integrated Projects Kick-off meeting;
- coordinate with the other members of the Central Team on areas of overlap or shared tasks, and work together with the General Coordinator on various other tasks, as required.

#### Qualifications:

- Excellent command of English, and notably very good writing skills, as all reports and written material submitted to the Contracting Authority must be presented in this language;
- Good reading command of at least one other EU official language.
- Team player.

#### Required experience based on the Tender Specifications:

- a professional experience of at least 5 years in Climate Action;
- at least 2 years of experience in managing small/sizeable groups of experts (5 or more staff members or experts);
- a C1 level of written and spoken English according to the Common European Framework of reference for languages.

Send, CV and cover letter to: [recrutement@oreade-breche.fr](mailto:recrutement@oreade-breche.fr) under the reference Climate action Coordinator